

**TBR/UT UNIVERSAL BORROWERS CARD INITIATIVE**  
SURVEY OF LENDING POLICIES AT PARTICIPATING TBR/UT LIBRARIES

**Name and Address of Library:**

University of Tennessee at Martin  
Paul Meek Library  
Martin, TN 38238  
[www.utm.edu/departments/acadpro/library](http://www.utm.edu/departments/acadpro/library)

**Contact for TBR/UT Borrowers Cards:**

**Name:** Angie Widener  
**Email:** [awidener@utm.edu](mailto:awidener@utm.edu)                      **Phone:** 901-587-7061

**Contact for TBR/UT Borrowers Card Billing Process:**

**Name:** Camille Essary  
**Email:** [cessary@utm.edu](mailto:cessary@utm.edu)                      **Phone:** 901-587-7092

**Maximum Number of items each user may borrow:** 3

**Maximum Number of renewals allowed per item:** 4

**Length of Loan:**

**Books:** 21 days                      **Renewable?** Yes  
**Periodicals:** In House Use Only  
**Other:** Only books from the main circulating collection

**Are overdue fines charged?** Yes

**Fine charged per day:** \$0.20  
**Maximum fine charged:** \$10.00

**Overdue notice and billing policy for TBR/UT Borrowers:**

3 overdue notices are sent to the patron before billing.  
Once an item is 30 days overdue, a bill is sent to the patron for the replacement cost of the item as determined by BIP or other standard source and a processing fee of \$10.00 per item.

**Are other library services available to holders of TBR/UT cards from other schools?**

**Access to Reserve Collection:** No  
**Access to Interlibrary Loan Service:** No  
**Access to Computer Labs:** No

**Any other policy information:**

None