

**TBR/UT UNIVERSAL BORROWERS CARD INITIATIVE**  
SURVEY OF LENDING POLICIES AT PARTICIPATING TBR/UT LIBRARIES

**Name and Address of Library:**

University of Tennessee College of Law  
Joel A. Katz Law Library  
1505 W. Cumberland Ave.  
Knoxville, TN 37996-1800  
[www.law.utk.edu/library](http://www.law.utk.edu/library)

**Contact for TBR/UT Borrowers Cards:**

**Name:** Susanna Marlowe

**Email:** marlowe@libra.law.utk.edu

**Phone:** 865-974-6736

**Contact for TBR/UT Borrowers Card Billing Process:**

Same as Above

**Maximum Number of items each user may borrow:** 5

**Maximum Number of renewals allowed per item:** 3

**Length of Loan:**

**Books:** 14 days

**Renewable?** Yes

**Periodicals:** 2 hours

**Renewable?** Yes

**Other:** Loose-leaf and multi-volume sets do not circulate.

**Are overdue fines charged?** Yes

**Fine charged per day:** \$0.25

**Maximum fine charged:** \$10.00

**Overdue notice and billing policy for TBR/UT Borrowers:**

3 overdue notices are sent to the patron before billing.

Once an item is 40 days overdue, a bill is sent to the patron for the replacement cost of the item as determined by BIP or other standard source and a processing fee of \$20.00 per item.

**Are other library services available to holders of TBR/UT cards from other schools?**

**Access to Reserve Collection:** Yes

**Access to Interlibrary Loan Service:** No

**Access to Computer Labs:** Yes

**Any other policy information:**

No food or drink is allowed in the library.