

## **University of Tennessee Libraries Library Council**

### **Charge**

The Library Council's charge is to advise, consult, and assist the Dean and the senior library administration in developing plans, initiatives, and policies to support the library's and the university's strategic initiatives. The Council plays a central role in the implementation of priorities, programs, and policies. The Library Council is a non voting advisory body. The Council will meet monthly or as needed.

### **Membership**

The Library Council, chaired by the Dean of Libraries, is comprised of appointed members (by virtue of position) and elected members of the library faculty and staff. Elected members serve for a staggered two year period. Appointed members will include administrators, heads of departments and major strategic programs. If Council members are unable to attend they may send a proxy.

Dean of Libraries  
Executive Associate Dean  
Associate Dean  
Assistant Dean  
Head, Library Technology Services  
Head, Technical Services & Digital Access  
Head, Scholarly Communications  
Head, Integrated User Services  
Head, Research Services  
Head, Research Collections  
Head, Special Collections  
Head, Branch Library Services  
Head, Information Delivery Services  
Faculty reps (2)  
Staff reps (2)

Faculty leadership will be represented by the co-chairs of the Faculty. Staff will be represented by two elected members, one exempt and one non-exempt. Others may attend by invitation from the Council.

### **Meetings**

The Dean prepares, distributes, and posts an agenda with input from the Council. Minutes are posted for all library faculty and staff.

### **Expectations of Members**

- Council examines, reflects, and provides advice from a library-wide and campus-wide perspective rather than an individual or departmental perspective.
- Council prepares and is well informed on topics coming before it.
- Council members are knowledgeable about 21<sup>st</sup> century library practices and issues.