

Check box if **RUSH**
(Write instructions in "Notes" box below.)

Journal or Serial Subscription Form

University Libraries
University of Tennessee

Use this form to request a new journal subscription, serial subscription, or a subscription to any kind of web-based electronic product. Fill out only those portions that apply to the title you are ordering.

Optional: Attach any vendor brochures, printouts, etc. that will help Serials place the order.

Print only	Online Access Only	Other (specify):
Print + online	Online version of existing print subscription	

Date: _____ Requested by: _____

Title: _____

ISSN: _____

Publisher/Vendor: _____

Contact Name (if known): _____

Address: _____

Phone: _____ Fax: _____

E-mail Address: _____ URL: _____

Annual Subscription Price _____ One-Time Purchase Price: _____

Fund Code: _____ Fund Code: _____

Optional: Transfer \$ _____ from _____ to _____

Notes:

For Print Subscriptions

Begin New Subscription With: Volume: _____ Year: _____

Location of Current Issues

Periodicals Room: _____ Main Stacks: _____ Main Reference: _____

Documents/Microforms: _____ Special Collections: _____ Music: _____

Music Reference: _____ AgVetMed: _____ AgVetMed Reference: _____

Map Library: _____ Media Center: _____ Office copy: _____

Other (specify): _____

Retention and/or Binding Instructions (Note: Journal issues will be bound unless you instruct otherwise.)

Do Not Bind: _____ Keep latest edition only _____

Keep Latest _____ issues only. Transfer to _____ when new edition received.

Discard when microfilm arrives _____ Consult selector when first issue arrives _____

Do You Want To Buy The Backfile? Yes: _____ No: _____

Fund Code For Backfile Purchase: _____

Optional: Transfer \$ _____ from _____ to _____

Backfile Format: Paper: _____ Microform: _____ CD-ROM: _____ Web Access: _____

Volumes/Years for Backfile Order:

=====

Signatures

Subject Librarian: _____ Date: _____

For electronic titles that require a license agreement ONLY:

(Note: Head of Research Collections must approve all electronic titles requiring licenses.)

Head of Research Collections _____ Date: _____

=====

Send completed form to: Electronic Resources in TSDA.