

## ***UNIVERSITY OF TENNESSEE LIBRARIES***

### **COLLECTION DEVELOPMENT & MANAGEMENT GOALS 2006-2007**

**Build in-depth collections through the purchase of materials and access to content that supports world-class teaching, learning, and research at the University of Tennessee.**

1. Strengthen library collections to address gaps and increase uniqueness that parallels university initiatives.
  - Prepare a proposal that seeks *Ready for the World* funding to purchase top priority information resources for advancing campus international and intercultural initiatives.
  - Incorporate collection analysis into collection development & management decision-making. Provide training for librarians and staff in the use of OCLC's *WorldCat Collection Analysis Service*, the Brief Tests of Collection Strength methodology, and other collection analysis tools. Provide staff support and collection funding for subject librarians who identify collection areas to be strengthened.
  - Purchase new subscriptions and online collections by reallocation of collection funds, use of endowments, and one-time university supplements.
  - Leverage Center for Research Libraries membership by publicizing access to international dissertations and newspapers.
  - Provide targeted allocations to support special collections, new faculty research areas, and interdisciplinary programs that cross the existing allocation fund structure.
  - Collaborate with Information Alliance partners to increase unique purchase by reducing collection overlap.
2. Increase access to collection resources by adding catalog records for items contained in selected electronic resources, and for items contained in microform sets held by the Libraries.

**First Priority:**

- OCLC cataloging for ten research sets held by UT Libraries
- Pastmasters
- Archive of Americana

Second Priority:

- Safari Tech Books Online
  - Source OECD
  - Oxford Reference
  - IEL Library
3. Retain at least the current level of serials budget support; manage the serials collection to support student learning and to ensure faculty's competitive edge in research.
  4. Complete negotiation of a multi-year contract for Wiley InterScience.
  5. Determine the potential for acquiring more serials through YBP to reduce processing time and take advantage of available discounts.

**Preserve physical and virtual collections for future scholars.**

1. Create web tutorials for staff and library users to handle books appropriately.
2. Improve environmental conditions in the rare books stacks and reading room by submitting a proposal to NEH.
3. Update preservation training and conservation manuals.
4. Review materials located in the Preservation collection. Determine if content has already been reformatted; prioritize materials awaiting reformatting; and identify volumes for possible relocation to Storage.
5. Experiment with scanning replacement pages for binding.
6. Employ techniques to streamline the binding process. Examples include using a laser printer to print labels for incoming materials, evaluating cost savings for the commercial bindery to apply barcodes, and determining alternatives to manually updating holdings record in the library catalog.
7. Bind most unbound periodicals published before 2006.
8. Make binding criteria for serials the same as books, and reduce the number of serials that are currently bound.
9. To preserve electronic resources continue participation in the LOCKSS Alliance and begin participating in the Portico project. Create a digital preservation policy.
10. Concentrate preservation on rare and valuable materials.

11. Use the WorldCat Collection Analysis Service to identify unique titles that are brittle and scarce, and give high priority to digitization.

**Support subject librarian liaison, collection development, and collection management services for University academic disciplines.**

1. Provide management information for subject librarians, including expenditure reports, inflation data for journals and monograph prices, and use data of electronic resources. Collaborate with ADS and/or LTS to provide circulation counts by individual item in the collection.
2. Support program and accreditation reviews with data about library collections and services, and their impact on the quality of university programs.
3. Collect and synthesize academic program data that librarians can use to make decisions about purchase priorities.
4. Participate in international research (COUNTER) to standardize the collection and reporting of online resources use.
5. Inform researchers about opportunities to publish in open access journals, especially those for which UT receives a discount on author charges.
6. Identify available Electronic Resource Management systems and evaluate capabilities and costs to streamline all aspects of e-resource management from trial access through license processing.
7. Develop a CDM subject librarian training program for that includes orientation to procedures, the use of the GOBI approvals database, and the use of the library's Aleph acquisitions system.
8. Develop strategies to advise subject librarians on learning the discipline of an assigned subject area, the scholarly communications process, and information about teaching tools in use at the university.
9. Identify materials to be located in a new library storage facility.
10. Conduct collection assessment of the rare book collection to determine retention and possible relocation of titles to the Storage or circulating collections.

**Advance more effective and open systems of scholarly communications, and continue to inform and educate the campus community about new developments.**

1. Form a Newfound Press Editorial Board.
2. Add two monographs, one electronic journal, three conference proceedings, and one multimedia production to the Newfound Press list.
3. Create an essay series, *Off The Page & Onto the Web* to raise campus awareness about scholarly communications issues.
4. Identify members of the UT faculty who edit journals to establish ongoing contacts with a group focused on scholarly publishing issues.
5. Reallocate the Collection Management Coordinator position to create a position of Scholarly Communications Librarian.
6. Develop a strategic long-term plan for engaging and educating the campus on trends and issues in scholarly communication and scholarly publishing. Establish priorities for library involvement in reshaping scholarly publishing perceptions and practices at the University of Tennessee.
7. Develop an award for the annual Chancellor's Honors Ceremony to recognize and celebrate the best open access article published by a UT faculty member during 2006.
8. Develop copyright statements and permissions forms for UT Libraries web pages that include forms for authors who publish with Newfound Press, copyright statements for library web pages, and a process for the Libraries to consider and respond to permissions requests.
9. Collaborate with the Digital Library Center and other stakeholders to develop a plan for the UT Scholars Archive for 2006-2008.
10. Compare publications management tools for authors and journal editors, and offer workshops/tutorials for the UT campus.
11. Design and offer campus workshops on starting and editing an electronic journal.
12. Design and offer workshops related to intellectual property rights, such as when permissions are needed for content incorporated into teaching and research; protecting authors' rights to their intellectual property; and describing faculty rights that promote maximum access.
13. Develop a process for responding to requests for permission to use content from University Libraries web pages.

14. Inform the Research Council, the EPPE Committee, and SARIF representatives about open access.

15. Lead the UT Scholarly Communications Committee.

**Expand collaborative collection development and management.**

1. Add Library of Record commitments to the Information Alliance Serials Archive, with emphasis on low-use ceased journals and titles to which online access is provided.
2. Identify areas of collection overlap within the Information Alliance and develop goals for increasing unique holdings.
3. Lead and support TENN-SHARE's Tennessee Electronic Library Advisory Committee initiatives.
4. Lead the Tennessee Electronic Library Database Selection RFP for 2007.
5. Lead UT system library planning for collaboration on accessing electronic resources of mutual interest.