

UNIVERSITY OF TENNESSEE LIBRARIES
COLLECTION DEVELOPMENT & MANAGEMENT ANNUAL REPORT
JULY 2006 – JUNE 2007

The CDM Team

Gayle Baker, *Electronic Services Coordinator*
Jami Baker, *Senior Library Associate II (until April 2007)*
Hannah Barker, *Library Associate III*
Teresa Berry, *Science & Technology Coordinator*
Linda Behrend, *Collection Development Librarian (until January 2007)*
Renee Berube, *Library Associate III*
Sara Foster, *Library Specialist*
Josh Hogan, *Graduate Library Assistant*
Arwen Garrett, *Graduate Library Assistant (until May 2007)*
Ron Gilmour, *Science & Technology Coordinator (until January 2007)*
Delight Jobe, *Senior Library Associate I*
Linda Phillips, *Team Leader*
Jayne Rogers, *Senior Library Associate III*
Jane Row, *Social Sciences Coordinator*
Molly Royse, *Humanities Coordinator*
Mary Ellen Starmer, *Preservation Coordinator*
Elizabeth Young, *Senior Library Associate I*

This was a banner year for UT Libraries acquisitions. More than fifty new electronic collections were added to the collection, including several one-time purchases of full text journals and electronic books. Among new resources available are four national newspaper archives (*Atlanta Constitution*, *Chicago Tribune*, *Christian Science Monitor*, *Washington Post*); 9,000 Springer electronic books published 2005-2007; the *Sabin Americana* collection of books, periodicals, pamphlets and other documents published throughout the world from 1500 through the 1900's containing original accounts of exploration, trade, colonialism, slavery and abolition, the western movement, Native Americans, military actions, and more; and access to 778 journals (of which UT subscribes to 178) owned by Blackwell, one of the world's largest publishers. See *Appendix I* for a list of new electronic titles added. Providing access to the content of library collections is a high priority for the Libraries. We purchased and/or acquired and loaded more than 36,527 catalog records for microform sets and electronic resources.

Expenditures of state money totaled \$8,245,613, exceeding the \$7,962,000 allocated by using funds in periodical deposit accounts. Restricted expenditures of \$1,014,899 provided welcome supplementary support to purchase specialized research materials such as a facsimile edition of *The Luttrell Psalter* in Latin, *Coleção Visões do Brasil* (a four-volume set in English and Portuguese), and study scores for *The Complete Cantatas, Chorales, and Motets of Johann Sebastian Bach* (19 volumes), all funded by the Lindsay Young Endowment. Undesignated endowments were used to purchase a 15-volume elephant folio of archaeology and art history published in 1722 by Bernard de Montfaucon and requested by a professor of psychology/zoology; the exquisite plates will be particularly useful for research and teaching. Endowed funding also enabled the acquisition of a major German language collection, *Fürstliche Bibliothek Corvey*—

Sachliteratur, a microfiche facsimile edition of 1,084 non-fiction titles from one of the most important private libraries in Germany and considered to be an outstanding monument of European book culture. The Humanities Group hosted a program and reception in the Mary Greer Room to celebrate the purchase. Funding from the Davis and United Foods endowments supported numerous Russian and Chinese media acquisitions.

The following tables show expenditures from state and endowed funds.

**FY 2006-2007 Expenditures for Information Resources:
State Funds**

Subject Group	Approvals	Firm Orders	Periodicals	Serials	Total
Humanities		\$144,138	\$ 182,603	\$ 46,551	\$ 373,292
Social Sciences		\$ 97,143	\$ 578,742	\$ 17,179	\$ 693,064
Science/Technology		\$168,257	\$2,863,371	\$ 95,590	\$3,127,218
General		\$602,617	\$2,333,352	\$350,004	\$3,285,973
Total Expenditures	\$766,066	\$1,012,155	\$5,958,068	\$509,324	\$8,245,613

**FY 2006-2007 Expenditures for Information Resources:
Endowed Funds**

Subject	Expenditure
Humanities	\$ 302,492
Social Sciences	\$ 10,434
Science/Technology	\$ 44,640
Special Collections	\$ 38,548
General	\$ 618,785
Total Expenditures	\$ 1,014,899

Personnel

More changes than usual occurred among the dynamic group of CDM librarians and staff this year. Collection Management Coordinator, Sara Williams, accepted a position as head of collection development at the University of Wyoming in July 2006. The team restructured several responsibilities to recast the position as a scholarly communications librarian. In January 2007 Linda Behrend retired, and Teresa Berry became interim Science & Technology Coordinator when Ron Gilmour requested a change in his responsibilities. Jami Baker resigned in April. Arwen Garrett concluded her Preservation Graduate Assistant position in May, and Josh Hogan accepted a Preservation GA position in the same month. Mary Ellen Starmer resigned as Preservation Coordinator in May, but continued service a few hours per week on a contractual basis. New subject librarians included Melanie Feltner-Reichert (religious studies) and Greg March (geography, anthropology, maps).

The CDM Team completed many goals while providing ongoing service to subject librarians and the preservation of library materials through binding, processing and

conservation. Librarians and staff took advantage of numerous training opportunities and provided service to the library, the UT community, and the profession in diverse ways. *Appendix VIII* contains a sampling of staff activities.

Some collection management, preservation, and scholarly communications goals could not be reached because of the two librarian vacancies in the team, as well as unfilled subject librarian positions throughout the library. We remain hopeful that the coming year will bring funding to fill more faculty positions or insights about alternatives.

Collection Development

The CDM team leads the building of in-depth library collections through the purchase of materials and access to content that supports world-class teaching, learning, and research at the University of Tennessee. Although a proposal seeking *Ready for the World* funding to subscribe to a global markets database was not funded, the library purchased several resources that support international/intercultural study. Of the new electronic titles in *Appendix I*, more than a dozen (25%) directly focus on themes that enable students to thrive in a global environment. Comparative use data in *Appendix II* shows a total of 452,079 uses in FY 07 compared with 416,144 among the top databases in FY 06, an increase of 8.6%.

To support increased campus access to the library's rare and unique resources, Special Collections librarians and the Preservation Coordinator updated the selection policy to reflect areas of collecting intensity. Specific areas of Tennesseeana are targeted for comprehensive coverage.

Librarians enhanced interdisciplinary coverage within the media collection, using endowment funds to purchase DVDs recommend by faculty. We established a small recreational reading collection using a subscription vendor; circulation data confirms the popularity of this service.

Electronic resource purchases through the New England Research Libraries, SOLINET, the Information Alliance, and TENN-SHARE stretched collection dollars through consortial discounts. A five-year license for access to all journals published by John Wiley & Sons was negotiated by UT and Vanderbilt for TENN-SHARE. The Law purchased several legal e-resources for the campus which we added to the library database menu. With UT System libraries we purchased health science resources and received a substantial discount for participating in the Portico preservation service together. Funding from the Oak Ridge National Laboratory to support collection use for collaborative research contributed to the expansion of journal backfile collections, including those published by Elsevier, Wiley, and Nature. Imprints published by Springer from 2005 through 2007 were purchased in e-book form at a cost comparable to annual expenditure for print titles acquired selectively through the library's approval plan. Print books from Springer are now ordered only when a librarian deems that format to be essential, and the team is reviewing a proposal to continue the service in future years. Before librarians make a decision to purchase or subscribe to a database, CDM secures trial access from the publisher: we provided trials for nearly 100 products this year! See a list in *Appendix III*.

Research library collection development includes creation of new resources and promotion of open access models of scholarly communication. The library's digital imprint, Newfound Press, published a second monograph, *Travels of a Country Woman*. Newfound Press began hosting a born-digital music theory journal, *Gamut*. We experimented with conversion of VHS to digital format for proceedings of a conference, *Democracy and Tradition*, sponsored by UT's Department of Religious Studies in 2004. Newfound Press commissioned OIT to record a conference about Pulitzer Prize winning novelist, Cormac McCarthy hosted by UT's English Department. We formed an Editorial Board that represents a cross-section of academic disciplines. CDM Team members and subject librarians spoke with faculty and graduate students in a variety of venues about changes in scholarly publishing and ways to promote access to the results of faculty research.

Collection analysis is increasingly important for building collections because the quantity of resources available has grown exponentially while collection budgets have diminished. The library subscribed to the *WorldCat Collection Analysis (WCA)* service with Information Alliance counterparts in 2005 to promote analysis of our collections. Last year art counterparts used WCA to determine strengths, weaknesses, and areas for future specialization. This year Jennifer Beals and Ron Gilmour compared WCA with the brief tests of collection strength methodology for materials in the QL (zoology) class. Both the art and zoology projects resulted in publications, and Jennifer will be teaching an OCLC online course about collection analysis results. More attention to collection analysis will assure that funding is being spent on the resources most needed by the library's clientele.

Collection Management & Preservation

CDM staff accomplished a plethora of ongoing task and services that provide management information and project support for subject librarians. Among these are monthly expenditure reports, inflation data for journal and monograph prices, electronic resource use data, program review and accreditation reports, and constant communications regarding replacement, withdrawal, and relocation of materials. The Preservation unit collects and prepares materials for binding, processes incoming binding shipments and materials that require labels and other special marking or packaging, and applies a variety of conservation treatments to extend the shelf life of library resources. This year's projects included the following:

- Reviewed serials binding practices with subject librarians, resulting in a dramatic reduction in titles bound.
- Completed binding of current periodicals published before 2006.
- Developed a process to review materials in the Preservation collection with goals to set reformatting priorities, withdraw materials already reformatted, and integrate materials into the Storage collection.
- Prepared an RFQ for binding contract renewal.
- Hosted a Book Doctor program at the Ag Vet-Med Library to promote awareness of materials conservation.
- Revised Processing and Conservation manuals. The Disaster Response manual is updated twice annually on the web pages.
- Streamlined the binding process by splitting workflow between staff and graduate assistants and began using a laser printer to create all labels.

- Experimented with populating the Journals Database in MS Access with data extracted from Aleph.
- Compiled data on use of electronic resources for analysis by librarians. COUNTER-compliant statistics were generated for an IMLS grant project and used for ARL statistics reporting.
- Reviewed periodicals encumbrance and expenditure data to support subject librarian retention and purchase decisions; created reports to show inflation of each journal subscription to inform FY 08 allocations.
- Improved availability of incoming approval books by one week or more; produced monthly reports of approval titles for subject librarians.
- Provided training for subject librarians in the use of Aleph, GOBI and *WorldCat Collection Analysis*.
- Evaluated Electronic Resource Management systems for potential use at UT; concluded that internal procedures must be streamlined before an ERM would offer efficiencies.
- Prepared collection analysis for program and accreditation reviews in art, nuclear engineering, microbiology, accounting, political science, public health, and finance.
- See Binding, Processing and Conservation statistics in appendices *IV-VII*.

Collaborative Collection Development & Statewide Leadership

Information Alliance head of collection development counterparts held monthly conference calls throughout the year, collaborating on consortial access to journals published by Springer, interpreting *WorldCat Collection Analysis* results, and increasing the number of titles added to the Serials Archive. UT's CDM office reviewed low-use T-class titles on the list for consideration, and proposed Library of Record designations for each of the three libraries. Subject librarians at UT and Vanderbilt agreed to the recommendations; Kentucky deferred decisions until the coming year because of local move projects and vacant positions. We are well-positioned to triple or quadruple the number of titles in the Serials Archive with the addition of T-class titles. When one library agrees to serve as Library of Record, the others may withdraw the volumes with assurance that a shared collection is available nearby. Counterparts are considering LOR status for print versions of journal titles in digital backfiles that all three libraries have purchased.

UT hosted a two-day meeting of system library directors and e-resources librarians in September. The group met with a Portico representative which led to a systemwide subscription to this new digital preservation service.

A wonderful thing happened for the citizens of Tennessee in June: the Tennessee General Assembly allocated one million dollars to support statewide database access via the Tennessee Electronic Library. All prior funding had been allocated from federal LSTA monies. The team leader was invited to chair the TEL Database Selection Committee, and the Electronic Services Coordinator was asked to serve on a small Tennessee State Library & Archives TEL Planning Group for future expansion of the statewide network. Many other UT librarians are involved with TENN-SHARE and TEL projects that provide document delivery, digitization, and training, evidence that the University Libraries are providing the leadership expected of the flagship university.

Appendix I: Electronic Collections Added, 2006-2007

19th Century U.S. Newspapers 1500-1926
Academic OneFile 1980 –
Acta Sanctorum 1643-1940
African American Music Reference
AnthroSource
Art Museum Image Gallery
Atlanta Constitution, ProQuest Historical Newspapers 1868 – 1929
Berkeley Electronic Press ResearchNow
Berkshire Encyclopedia of Human-Computer Interaction
Berkshire Encyclopedia of World History
Black Studies Center
Blackwell Synergy
Caribbean Literature
Chicago Tribune, ProQuest Historical Newspapers 1849 – 1985
Christian Science Monitor, ProQuest Historical Newspapers 1908 – 1993
CQ Historic Documents Series Online Edition 1972 – present
CSA Illustrata: Natural Sciences
Current Protocols in Bioinformatics 2002+
DiscoveryGate
Education Index Retrospective 1929-1983
Eighteenth Century Journals I & II 1693-1812
Encyclopaedia Judaica
Encyclopedia of African-American Culture and History
Encyclopedia of Health and Behavior
Encyclopedia of Information Science and Technology
Encyclopedia of Measurement and Statistics
Encyclopedia of Sociology
Encyclopedia of World Cultures
Faculty of 1,000 Biology
GrantSelect
IBISWorld
IndexMaster
International Law in Domestic Courts
LexisNexis Congressional Research Digital Collection (CRDC) 2004-present
Making of Modern Law: Legal Treatises 1800-1926
MarketResearch.com Academic
Medieval and Early Modern Sources Online (MEMSO)
Morgan & Claypool Synthesis Digital Library of Engineering and Computer Science
NewsBank Special Reports
Oxford Scholarship Online
Sabin Americana 1500-1926
SPE eLibrary/Technical Papers 1950s –
STAT!Ref - Medicine
Treaties and International Agreements Online
U.S. Supreme Court Records and Briefs 1832-1978
Washington Post, ProQuest Historical Newspapers 1877 – 1990
West's Encyclopedia of American Law
Wiley Database of Polymer Properties

Appendix II: Most Frequently Used Databases by Number of Requests from the University Libraries Database Menu (or client stats), by Ellie Read

Database Name	Sessions FY 07	Sessions FY 06
Academic Search Premier	61,486	48224
Web of Science	36,929	33070
Medline/PubMed	31,779	28212
JSTOR	30,430	19195
PsycINFO	27,139	28472
Factiva	22,430	23314
Business Source Premier	19,133	18696
ERIC	17,340	14858
LexisNexis Academic	17,025	26726
WorldCat	16,026	17428
Education Full Text	14,804	13162
CINAHL Plus with Full Text	13,367	11770
MLA International Bibliography via EBSCO	9,027	10282
PsycARTICLES	7,949	7935
Google Scholar	7,767	4410
Grove Music Online	6,794	7392
Biological Abstracts	5,833	5029
CQ Researcher	5,492	5230
Communication & Mass Media Complete	5,448	5012
Oxford English Dictionary (OED)	4,799	4535
Social Sciences Abstracts	4,694	4878
ScienceDirect	4,650	3898
Standard & Poor's NetAdvantage	4,397	5536
Naxos Music Library	4,291	1122
Classical Music Library	4,286	3499
Literature Online (LION)	3,818	4652
InfoTrac OneFile	3,682	4392
D&B Million Dollar Database	3,669	4240
Compendex	3,650	3493
Literature Resource Center	3,641	4652
New York Times, ProQuest Historical Newspapers	3,635	3713
Thomson Research (formerly Disclosure)	3,566	2944
AP Photo Archive (Law)	3,510	2021
Agricola	3,221	3235
HeinOnline	3,120	2140
America: History & Life	3,065	3363
Mergent Online	2,967	3338
Music & Performing Arts Online	2,873	3252
IEEE Xplore (IEEE/IEE Electronic Library)	2,837	3163
Social Work Abstracts	2,806	3203
Expanded Academic ASAP	2,794	3163
Avery Index to Architectural Periodicals	2,771	3125
Wildlife & Ecology Studies Worldwide	2,746	3085
Dissertation Abstracts	2,453	3085

Appendix III: Database Trials, 2006-2007

Publisher contact, set up, posting, and announcements for the following:

19 th Century U.S. Newspapers	Mental Measurements Yearbook
Accounting and Tax with Standards	North American Indian Biographical Database
African Writers Series	Online Edition of Historical Statistics
American Periodical Series / Historical Newspapers Cross-Search	Oxford Scholarship Online
ARTstor	Periodicals Archive Online
Biological Abstracts 1969 – Present	Periodicals Archive Online
Black Studies Center	Plunkett Research, Ltd.
British Periodicals I (Early British)	Politics & International Relations Resource
Business and Company Resource Center	Polling the Nations
Business Source Complete	Praeger Security International
CAB Abstracts and CAB Abstracts Plus	Praeger Security International: Terrorism, Homeland Security, Strategy
Caribbean Literature	PRISMA—Spanish Full-Text Journals for the Humanities
Corbis Images for Education: Historical Collection	ProQuest Historical Annual Reports
CQ Global Researcher	ProQuest Historical Newspapers
CQ Researcher Plus Archive	ProQuest Hist Newspapers -Atlanta Constitution
Cross Search Directories	ProQuest Hist Newspapers-Chicago Tribune
CSA Illustrata: Natural Sciences, 1997-Full-Text, 1979-Current	ProQuest Hist Newspapers-Christian Science Monitor
CSA Sociological Abstracts with ProQuest Full Text, 1952-Current	ProQuest Hist Newspapers-L A Times
CSA Worldwide Political Science Abstracts with ProQuest Full-Text, 1975-Current	ProQuest HistNewspapers-Wall St Journal
CultureGrams	ProQuest HistNewspapers-Washington Post
Declassified Documents Reference System	ProQuest Latin American Newsstand
Design Abstracts Retrospective	RILM Abstracts of Music Literature
Design ProFILES	RIPM: Retrospective Index to Music Periodicals
Digital National Security Archive	RISM: International Inventory of Musical Sources after 1600
Ebrary	Rotunda: New Digital Scholarship from the University of Virginia Press
Econolit with Full Text	Routledge Reference Resources
Education Research Complete	Routledge Religion Resources Online
Educator's Reference Complete	Sabin Americana Digital Archive Backfile
Faculty of 1000 Biology	Sabin Americana, 1500-1926
FIAF International Index to Film Periodicals – Full Text	Science Online
GovSearch	Science Reference Center
GrantSelect	Science Resource Center
Grolier Online	Small Business Resource Center
Historical Statistics of the United States Millennium Edition Online	SocINDEX with Full Text
House of Commons Parliamentary Papers, 1801-1900, 1801-2004, 1901-2004	Tests in Print
International Journal of Applied Linguistics Online	The Digital Library of Classic Protestant Texts
IRIS Database, IRIS Expertise Service, and IRIS Alert Service	The Latino American Experience
Journal of Sociolinguistics	The Making of the Modern World
Lyell Collection from the Geological Society of London	The Shakespeare Collection: Featuring the Arden Shakespeare Complete Works
	World PowerBase
	Xreferplus

Appendix IV: Processing Statistics, 2006-2007**New Materials**

Books.....	19,100
Microfilm	1,213
VHS Tape	131
DVD.....	1,345
CD.....	863
CD-ROM	153
Audio Cassette	5
Binding.....	16,260
Other	1
Total	39,071

Old Materials

Transfer.....	874 (est.)
Call # Change.....	2,383
Call # Correction.....	245
Lost Call #	397
Conservation.....	1,832 (est.)
Replacement Barcode.....	1,861 (est.)
Replacement Microfilm Box.....	423 (est.)
Total	8,015 (est.)

Appendix V: Conservation Statistics, 2006-2007

Number of volumes given Level 1 conservation treatment	2,693
Number of volumes given Level 2 conservation treatment	1,234
Number of volumes given Level 3 conservation treatment	8
Items sent for Etherington Conservation Center treatment	69
Total	4,004

Level 1 treatment = less than 15 minutes to complete

Level 2 treatment = 15 minutes to 2 hours to complete

Level 3 treatment = more than 2 hours to complete

Appendix VI: Reformatting Statistics, 2006-2007

Volumes photocopied	69
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Appendix VII: Commercial Binding Statistics 2006-07

	Cost	Number	Total
Corrections	\$ 3.50	65	\$ 227.50
Custom Magazines	\$ 9.60	27	\$ 259.20
Standard Magazines	\$ 6.95	9,100	\$ 66,430.00
Newspapers	\$ 35.00	8	\$ 91.50
Recases	\$ 6.20	309	\$ 1,915.80
Rebinds	\$ 5.20	171	\$ 889.20
	\$ 5.60	3,889	\$ 21,778.40
Rebind-Pocket book	\$ 30.40	3	\$ 91.20
Custom Rebind	\$ 8.80		\$
Theses/Dissertations	\$ 7.30	247	\$ 1,803.10
Phase box/archival pack	\$ 12.95		\$
Phase box/archival pack	\$ 18.00		\$
StorPAKS	\$ 6.25		\$
Special Bindings	\$ 80.00	1	\$ 80.00
Special Bindings	\$ 95.00	1	\$ 95.00
Subtotal		16,260	\$ 109,890.65
EXTRA CHARGES			
Hand Sewing	\$ 4.25	8	\$ 34.00
Cloth Pockets	\$ 8.00	12	\$ 96.00
Cloth Pockets	\$ 5.00	230	\$ 1,150.00
Paper Pockets	\$ 3.00	50	\$ 150.00
Paper Pockets	\$ 5.00	2	\$ 10.00
Tattletape	\$ 0.25	15,680	\$ 3,920.00
Tattletape*	\$ 0.80		\$
Delivery Charge	\$ 10.00	20	\$ 200.00
Subtotal			\$ 5,560.00
TOTAL			\$115,450.65

*Extra Charge for double tray boxes.

Appendix VIII: Selected Training, Development & Service Activities

Allison Andrews (transferred to CDM on June 18, 2007)

- Learned to use acquisitions functions in Aleph
- Received training in CDM policies and procedures
- Served on CDM Advisory Group

Gayle Baker

- Made 5 presentations at 5 national conferences
- Published 4 articles
- Chaired Library Human Subjects Department Review Committee; ERMS study group
- Served on Catalog Advisory Committee, CDM Advisory Group, Sci-Tech Group
- Chaired the Marketing Committee of the Electronic Resources and Libraries Conferences, 2007 and 2008
- Served as academic library representative to TENN-SHARE (2005-2007), Board of Directors, Annual Meeting Planning Committee (2006), DataFest Committee (2006-2007), and Strategic Planning Committee (2007)

Hannah Barker

- Participated in the HR Women's Conference (8 hrs.)
- Received orientation to new phone system
- Learned to use the PKP Open Journal Systems Software
- Learned new web skills for service as Newfound Press *Gamut* web master
- Completed Dreamweaver Training

Renee Berube

- Completed Outlook calendar and e-mail training
- Attended TN on the Move (Lunch & Learn series)
- Completed Myers/Briggs Personality Class (4 hrs)
- Completed faculty/staff Spanish class in Fall 2006 (30 hrs)
- Completed CBT training, *Using Basic Dreamweaver MX Tools* (5 hrs)

Teresa Berry

- Established and managed Recreational Reading Collection
- Co-authored a book chapter on nanotechnology
- Published 4 book reviews
- Served on the CDM Advisory Group, Diversity Librarian Search Committee, and various RIS task groups
- Served as co-chair-elect of the Library Faculty, Library Faculty Executive Committee
- Served on the UT Scholarly Communications Committee

Sara Foster

- Served as liaison between library and the commercial binder

Josh Hogan

- Learned Library Processing and Binding procedures

Delight Jobe

- Completed program reviews for Microbiology, Art, Nuclear Engineering Social Work
- Completed MS Access training
- Attended YBP Approvals Workshop
- Updated encumbrance data for journals in Aleph for Serials unit
- Compiled documents to support humanities research project for Office of Advancement Communication

Linda Phillips

- Published a book chapter and gave two national conference presentations about Newfound Press
- Convened a Digital Repository Planning Group for the library
- Chaired the TENN-SHARE TEL Committee
- Served as reviewer for ARL/ACRL Institute on Scholarly Communications Committee
- Served on library committees for Copyright/Intellectual Property, Cataloging Coordinator Search, and Ready for the World
- Chaired the ALA ALCTS Collection Management & Development Section
- Represented the Libraries at the UT Graduate Council
- Served on the UT Classroom & Instructional Technology Improvement Subcommittee of the Facilities Fee Committee

Jayne Rogers

- Learned InDesign software to produce Newfound Press digital edition of the *Simplicissimus* translation
- Learned the YBP approvals program, including the GOBI database, to provide training and services for librarians
- Trained Cataloging webmaster to provide access to server files for web page access
- Provided Aleph training for subject librarians
- Completed the following training and staff development programs: Outlook E-mail and Calendaring; Understanding Plagiarism; Growing Global; Finding Books; Celebrate the Future; YBP Approvals Workshop; Goal Setting Seminar; GOBI online workshop for new cart design; Professional Development Conference for Women; Do You Know Dewey?
- Co-Chaired Library Staff Room Committee (2000-present)
- Served on the library's Performance Review Committee (2005-present)

Jane Row

- Chaired the library's Ready for the World Committee
- Developed liaison with Highlander Center and Baker Center for future programming
- Co-Chaired the RIS Bibliographic Management Group
- Served on the CDM Advisory Group, UT Scholarly Communications Committee
- Represented the Libraries on the UT Global Advisory Group, Curriculum Infusion Committee
- Served on the Immigration Conference Planning Group and Library Friends Sub Group on International/Intercultural Activities

Molly Royse

- Co-chaired the library faculty
- Served on the Library Management Group, Faculty Manual Revision Committee, Faculty Executive Committee, Planning Committee, WRAPS Board, CDM Advisory Group
- Led and presented a Humanities Group Open House to celebrate the acquisition of 1,084 German works in the Corvey collection
- Produced the Humanities Group online newsletter
- Led the annual Lindsay Young Endowment selection committee
- Served on the UT Scholarly Communications Committee, Humanities Divisional Curriculum Committee, Ready for the World Planning Group
- Served as Faculty Senator

Elizabeth Young

- Completed Leading at UT, part 1, including Business Communications for Everyday; How to Shine at Meetings; Introduction to Communication
- Began Leading at UT, part 2, including Organizational Culture; Career Development Expo; Strategic Planning 1; Not the Comma; Decision-Making Skills; Commas, Commas, Commas; Personal Safety
- Designed and completed an internship on paper conservation at Etherington Conservation Center (Greensboro, NC), December 2006
- Elected to second term for Employee Relations Council
- Served on library committees, including SDAC, Digital Repository Planning Group, Staff Room
- Attended TLA in Chattanooga with SDAC