



- Choose ONE particular place to keep your library books.
- Return your books on time so that others may enjoy them too.
- Make sure your hands are clean when reading library books.
- Keep books away from food and beverages.



Bug Damage

- Keep books away from pets and youngsters

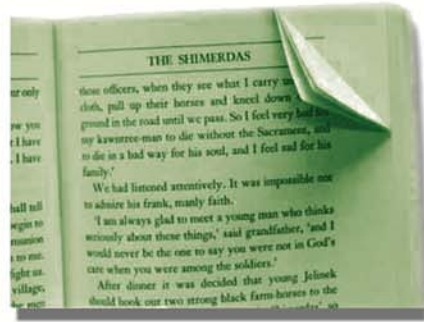


Chewed

- Keep books away from water.



Wet



Dog-eared

- Use a bookmark instead of pens, pencils, post-it notes and paperclips. Never turn down pages to mark your place.
- Don't remove a book from the shelf by pulling on the top of the spine. Always pull from the middle.



Pulled Spine

- Protect the spine of the book. Do not place a book face down with the pages open.



Taped

- If you DO have an accident with a book, do not try to fix it at home! Bring it to the service desk so it can be fixed properly.