TBR/UT UNIVERSAL BORROWERS CARD INITIATIVE
SURVEY OF LENDING POLICIES AT PARTICIPATING TBR/UT LIBRARIES

Name and Address of Library:
Volunteer State Community College
Library
1480 Nashville Pike
Gallatin, TN 37066
www2.volstate.edu/library

Contact for TBR/UT Borrowers Cards:
Name: Jane Armour
Email: jane.armour@volstate.edu  Phone: 615-452-8600, ext.3406

Contact for TBR/UT Borrowers Card Billing Process:
Name: Donna Warden
Email: donna.warden@volstate.edu  Phone: 615-452-8600 ext.3407

Maximum Number of items each user may borrow: 5

Maximum Number of renewals allowed per item: 1

Length of Loan:
Books: 14 days  Renewable? Yes
Periodicals: In House Use Only

Are overdue fines charged? Yes
Fine charged per day: $0.10
Maximum fine charged: $3.50

Overdue notice and billing policy for TBR/UT Borrowers:
2 overdue notices are sent to the patron before billing.
Once an item is 60 days overdue, a bill is sent to the patron for the replacement cost of the
item as determined by BIP or other standard source and a processing fee of $3.50 per item.

Are other library services available to holders of TBR/UT cards from other schools?
Access to Reserve Collection: No
Access to Interlibrary Loan Service: No
Access to Computer Labs: No

Any other policy information:
None