TBR/UT UNIVERSAL BORROWERS CARD INITIATIVE
SURVEY OF LENDING POLICIES AT PARTICIPATING TBR/UT LIBRARIES

Name and Address of Library:
University of Tennessee at Knoxville
Hodges Library
1015 Volunteer Blvd
Knoxville, TN 37996-1000
www.utk.edu/libraries

Contact for TBR/UT Borrowers Cards:
Name: Virginia  H. Bayne
Address: Circulation Department
Email: gigi@aztec.lib.utk.edu Phone: 865-974-4351 or 974-2317

Contact for TBR/UT Borrowers Card Billing Process:
Same as Above

Maximum Number of items each user may borrow: 10

Maximum Number of renewals allowed per item: 3 phone renewals per item (1 phone renewal for juvenile books); No limit for in person renewals if no holds or recalls

Length of Loan:
Books: 28 days Renewable? Yes (if no holds/recalls)
Periodicals: In House Use Only
Other: Juvenile books - 1 week loan; Reserve materials vary (non-circulating, 1 day, 3 day)

Are overdue fines charged? Yes
Fine charged per day: $0.25
Maximum fine charged: $10.00

Overdue notice and billing policy for TBR/UT Borrowers:
2 overdue notices are sent to the patron before billing.
Once an item is 40 days overdue, a bill is sent to the patron for the average replacement cost by item type, including a $20.00 processing fee. For most books, the total replacement cost is $70.00.

Are other library services available to holders of TBR/UT cards from other schools?
Access to Reserve Collection: Yes
Access to Interlibrary Loan Service: No
Access to Computer Labs: No

Any other policy information:
Borrowers may check out books at Hodges Library, the Music Library, the AgVetMed Library, and the Cartographic Information Center (Map Library).